



Crossways site:  
c/o Crossways Infant School, Knapp Rd. Thornbury, BS35 2HQ  
01454 867283  
crossways@firststeppreschool.co.uk

[www.firststeppreschool.co.uk](http://www.firststeppreschool.co.uk)

**Play • Learn • Grow**

## **Admissions information and form**

We are situated in the market town of Thornbury, north of Bristol and have been established since 1970, serving a community that is still growing. We meet in a purpose-built building located on the site of Crossways Infant School. At First Step Pre-school we value children's voices and encourage each child to become independent, curious learners which supports their knowledge to develop their own unique style of learning.

### **Sessions we offer**

#### **Core sessions (Monday to Friday)**

Morning session 9:00am to 12:00pm

Morning session with lunch club 9:00am to 12:30pm (available to age 3 +)

Afternoon session 12:45pm to 3:15pm

All day session 9:00am to 3:15pm (available to age 3 +)

#### **Extended sessions (Monday to Friday)**

Government free childcare cannot be used for these sessions and they need to be paid for separately. Available to age 3 +.

8:00am to 9:00am £6

3:15pm to 4:00pm £5

3:15pm to 5:00pm £11

#### **Holiday sessions**

Government free childcare cannot be used for these sessions and they need to be paid for separately. Available to age 3 +.

Dependant on demand we will offer six weeks in the school holidays. February, October and the first four weeks of the summer.

9:00am to 4:00pm £45 per day



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### **School**

Although based on the grounds of Crossways Infant school, the Pre-school is totally independent. Therefore, placing your child's name on our admissions list does not mean that your child is registered at the school and you still need to apply for a school place in the usual way.

### **Fees and Government free childcare**

The fees are currently £5.28 per hour for children not eligible for Government free childcare and £4.76 for eligible children who exceed the 15/30 hours of free childcare.

The Government provides 15 hours of free childcare following your child's 3<sup>rd</sup> birthday, from 1<sup>st</sup> January, 1<sup>st</sup> April and 1<sup>st</sup> December. Some families of 3 and 4 year olds may be entitled to 30 hours free childcare. Parents need to apply for and manage the additional 15 hours free childcare. Some 2 year olds may be eligible for funding. Please go to [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk) in order to check eligibility.

### **Notice**

We ask that 4 weeks' notice is given before withdrawing your child from our sessions. If notice is not given we reserve the right to charge fees/claim funding for a maximum of 4 weeks.

### **Policies**

All of our policies can be found on our website [www.firststeppreschool.co.uk](http://www.firststeppreschool.co.uk) under policies.

### **To place your child on our admissions list**

If you would like your child to be placed on our admissions list, please complete the admissions form and email to [admin@firststeppreschool.co.uk](mailto:admin@firststeppreschool.co.uk).

Or return to:

The Administrator  
First Step Pre-school Ltd  
C/O Crossways Infant School  
Knapp Road  
Thornbury  
South Gloucestershire  
BS35 2HQ



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## Admissions Form

Child's name	
Date of Birth	
Does your child have any siblings who are currently attending or have previously attended First Step? If yes, please tell us their name.	Yes / No
When would you like your child to start Pre-school?	
Do you have a preference for any particular sessions? How many hours per week would you like? (sessions offered depend on availability)	
Does your child have any medical issues we need to be aware of? If you answer yes we will contact you to discuss.	Yes / No
Please can you tell us how you heard about First Step?	
Name of Parent / Guardian	
Address (including postcode)	
Telephone (landline)	
Telephone (mobile)	
Email address	
Signature	

If you include an email address the receipt of your form will be acknowledged by email.